

Minutes of the Meeting of  
New Jersey Water Supply Authority  
of  
June 1, 2009

A regular meeting of the New Jersey Water Supply Authority was convened on June 1, 2009 at 2:07 P.M. in the Conference Room of the New Jersey Water Supply Authority's Canal Office located at Bear Tavern Road, West Trenton, New Jersey.

As designated by Mark N. Mauriello, Commissioner New Jersey Department of Environmental Protection and Chair New Jersey Water Supply Authority, Gary Sondermeyer, served as Acting Chair of the meeting and called the meeting to order.

Sr. Deputy Attorney General Helene P. Chudzik read the statement required by the "Open Public Meeting Act". Executive Director Henry S. Patterson took the roll call of the Authority members.

Present:	Gary Sondermeyer, Acting Chair
	Louis Mai
	Steve Picco
	Shing-Fu Hsueh
Absent	Robert J. Iacullo
Absent:	Susan Blew

Interested Parties Present:

Ronald Williams, Middlesex Water Co. & East Brunswick Twp

Authority Staff Present:

Henry S. Patterson, Executive Director  
Joanna K. Stem, Executive Secretary  
Edward Buss, Chief Engineer  
Beth Gates, Director Finance & Administration  
Michael Citarelli, Chief Financial Officer  
Ken Klipstein, Director Watershed Protection  
Bill Bogosian, Manager Raritan Basin System  
Helene P. Chudzik, Sr. Deputy Attorney General  
Sonia Frontera, Governor's Authorities Unit

A quorum existed for the transaction of Authority business.

**APPROVAL OF THE MINUTES**

Acting Chair Sondermeyer asked for the approval of the minutes of the April 6, 2009 meeting. Mr. Mai moved for the approval of the minutes and Mr. Picco seconded this motion. The minutes of the April 6, 2009 meeting were approved by the Board.

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Patterson briefly reviewed his Report included in the agenda package.

**COMMUNICATIONS/CORRESPONDCE**

There were no items included in Communications or Correspondence.

**UNFINISHED BUSINESS**

Mr. Buss reported on the Manasquan Reservoir and Water Treatment Plant/Transmission Systems' operations, stating that the Manasquan Reservoir is at 100% of full capacity. There were no unplanned interruptions in service to the customer communities. Mr. Buss stated that the Authority is waiting for more information on the project financing details for the rehabilitation of the instrumentation, ozone system and intake pumping station enclosure projects from the New Jersey Infrastructure Trust.

Mr. Bogosian reported that all operations of the Raritan Basin System have been normal during the last month. Mr. Bogosian stated that approximately 1.8 billion gallons of water was pumped into Round Valley Reservoir between April 15 and May 9, 2009.

Mr. Citarelli reported on the budgets for the Manasquan Reservoir System, the Water Treatment Plant, and the Raritan Basin System for Fiscal Year 2010, starting July 1, 2009. Mr. Citarelli reviewed the rates for the Manasquan and Raritan Basin Systems and the total budget for each System. Mr. Picco moved the Resolution approving the Authority's Manasquan System Budget for Fiscal Year 2010 (July 1, 2009 - June 30, 2010), the Resolution approving the Authority's Manasquan Water Treatment Plant/Transmission System Budget for Fiscal Year 2010 (July 1, 2009 - June 30, 2010) and the Resolution approving the Authority's Raritan Basin System Budget for Fiscal Year 2010 (July 1, 2009 - June 30, 2010). Dr. Hsueh seconded the motion. All Authority members approved of the resolutions. Acting Chair Sondermeyer commended the Authority

Staff for their work on the budget.

Mr. Klipstein provided an update on the activities of the Watershed Protection Program. Mr. Klipstein stated that Jen Zhang submitted a map based on the Authority's land acquisition database into the New Jersey Department of Environmental Protection's Annual Map Contest. She received two awards for the submission. This map submission will now go on to the national competition level. The Watershed Protection Unit will give a presentation using the map at the Authority's August meeting. Mr. Klipstein reviewed the watershed protection unit's work with the North Jersey RC&D to secure funding through grants to continue the River-Friendly Programs.

### **NEW BUSINESS**

Mr. Citarelli provided the background information on the Unaudited Financial Statements dated March 31, 2009. Mr. Citarelli also provided information from Pre-Audit Committee meeting held today.

Ms. Gates provided the background information on the Resolution authorizing the Executive Director to negotiate and execute a contract with Somerset County Park Commission for an increase in existing uninterruptible service from the Raritan Basin System for the Neshanic Valley Golf Club. Ms. Gates explained that Somerset County Park Commission submitted an application for a change to its uninterruptible supply contract from .129 million gallons per day to .157 million gallons per day from the Raritan Basin System. Ms. Gates also explained that the Somerset County Park Commission's New Jersey Department of Environmental Protection Water Allocation Permit required them to enter into a long-term water purchase contract with the Authority. Mr. Mai moved the Resolution authorizing the Executive Director to negotiate and execute a contract with Somerset County Park Commission for an increase in existing uninterruptible service from the Raritan Basin System. Dr. Hsueh seconded this motion. All Authority members approved of the resolution.

Ms. Gates provided the background information on the Resolution authorizing the Executive Director of the New Jersey Water Supply Authority to Take All Actions Necessary and Appropriate to the Transfer of Ownership in the Manasquan Reservoir Water Treatment Facilities from the Monmouth County Improvement Authority to the Southeast Monmouth Municipal Utilities Authority (SMMUA). Ms. Gates explained that the Monmouth County Improvement Authority (MCIA) has owned the

Manasquan Water Treatment Facilities since September 1987. The Authority has a grounds lease and an operations agreement with the MCIA. A new operations agreement will be executed and the grounds lease will be assigned from the MCIA to the SMMUA. All outstanding debt issues have been resolved. Ms. Gates stated that a property closing transferring ownership from MCIA to the SMMUA would take place. Mr. Mai asked about the interest rate on the outstanding debt. Mr. Picco moved the Resolution authorizing the Executive Director of the New Jersey Water Supply Authority to Take All Actions Necessary and Appropriate to the Transfer of Ownership in the Manasquan Reservoir Water Treatment Facilities from the Monmouth County Improvement Authority to the Southeast Monmouth Municipal Utilities Authority. Dr. Hsueh seconded this motion. All Authority members approved of the resolution.

Mr. Buss provided the background information on the Resolution authorizing the award of a construction contract for rehabilitation of the Swan Creek Aqueduct, Lambertville, Hunterdon County, NJ. Mr. Buss provided background information on the project. Mr. Buss stated that advertisement inviting bids were published in local newspapers and posted on the New Jersey Business Opportunities web site and on the Authority's web site. Eight (8) bids were received and opened. Mr. Picco moved the Resolution authorizing the award of a construction contract for rehabilitation of the Swan Creek Aqueduct, Lambertville, Hunterdon County, NJ to Murray Hill Historical Construction, of Murray Hill, NJ for a lump sum and unit cost price not to exceed \$286,400.00. Mr. Mai seconded this motion. All Authority members approved of the resolution.

Mr. Buss provided the background information on the Resolution authorizing the award of a construction contract for rehabilitation of the downstream headwall at the Six Mile Run Culvert, Franklin Township, Somerset County, NJ. Mr. Buss stated that advertisement inviting bids were published in local newspapers and posted on the New Jersey Business Opportunities web site and on the Authority's web site. Six (6) bids were received and opened. Mr. Picco moved the Resolution authorizing the award of a construction contract for rehabilitation of the downstream headwall at the Six Mile Run Culvert, Franklin Township, Somerset County, NJ to Marvec Construction Corporation of Verona, NJ for a lump sum and unit cost price not to exceed \$168,300.00. Mr. Mai seconded this motion. All Authority members approved of the resolution.

Mr. Klipstein provided the background information on the Resolution authorizing the Executive Director to execute an agreement with the NJDEP regarding the project: Addressing Agricultural Nonpoint Source Pollution In Priority Watersheds of the Raritan River Basin. Mr. Klipstein explained that at the August 2008 Authority meeting, the Commissioners authorized entering into agreements with NJDEP for the Mulhockaway Creek project and Agricultural Mini-Grants project. Those agreements were not executed, as NJDEP later indicated to the Authority that the projects would be funded jointly as one comprehensive scope of work. Mr. Klipstein further explained that the Authority is seeking authorization to accept this grant and enter into an agreement with NJDEP. This resolution would authorize the Executive Director to execute an agreement for the comprehensive scope of work. Dr. Hsueh moved the Resolution authorizing the Executive Director to execute an agreement with the NJDEP regarding the project: Addressing Agricultural Nonpoint Source Pollution In Priority Watersheds of the Raritan River Basin. Mr. Picco seconded this motion. All Authority members approved of the resolution.

#### **COMMITTEE REPORTS**

- (a) Personnel - no report
- (b) Finance - no report
- (c) Consumers - no report
- (d) Audit - Mr. Picco reported that a Pre-Audit Committee meeting was held today in accordance with E0122.
- (e) Public Participation - no report
- (f) Capital Projects - no report
- (g) Insurance - no report
- (h) Watershed Lands Acquisition Committee - no report

#### **PUBLIC COMMENT**

There were no comments from the public.

Dr. Hsueh moved to adjourn the meeting. Mr. Mai seconded the motion, and this motion was unanimously approved. The

meeting was adjourned at 2:30 P.M.

I hereby certify this to be a true and original copy of the  
June 1, 2009 New Jersey Water Supply Authority meeting minutes.

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Joanna K. Stem  
Executive Secretary